

Monarch Elementary PTA Board

Meeting Minutes

November 6, 2015 - 9:30am

Board Members: Alicia Delaney, Carol Beard, Colleen Barnes, Erica Wingate, Katherine Davis, Kerrie Kish, Lori Quarles, Nancy Shepard, Paige Winch, Rachel Kelly, Shelly Strohmaier, Susan Hodge, Vaughan Overman

Call to Order	<ul style="list-style-type: none">• Members in Attendance/Absent Noted<ul style="list-style-type: none">○ Present Alicia Delaney, Colleen Barnes, Erica Wingate, Katherine Davis, Kerrie Kish, Lori Quarles, Nancy Shepard, Paige Winch, Shelly Strohmaier, Susan Hodge, Vaughan Overman, Guest: Sarmite Robinson○ Absent Carol Beard, Rachel Kelly, Susan Hodge• Agenda Agreement
Consent Agenda	<ul style="list-style-type: none">• Approval of Previous Meeting Minutes - Minutes unavailable and will be voted on at a future date.• Committee Reports<ul style="list-style-type: none">○ Ways & Means - Rachel Kelly<ul style="list-style-type: none">▪ No report○ Programs & Services - Lori Quarles<ul style="list-style-type: none">▪ Bureau of Lectures Electricity program was held on 10/29 and attended by 3rd and 4th graders▪ Terrific Kids ceremony was held on 10/30. Next ceremony is scheduled for 1/22. Michele Young will be taking pictures of the ceremony and posting afterwards.▪ Reflections. Total of 45 entries turned in on 10/30. Total of 879 entries. Monarch winners will be announced before Thanksgiving and a ceremony will be held in the spring.▪ Book Fair scheduled for 11/9-11/13. Budget for decorations is \$75. Jill Murphy and Rita Taylor are in charge of the event and it appears everything is under control.▪ Grandparents Week: Melanie McDaniel is in charge and has indicated things are running smoothly. She will contact Colleen and/or Paige to post a Sign Up Genius if necessary.▪ Original Works were distributed beginning 11/2. Deadline for orders is 11/10 and Shelly has scheduled volunteers to handle the processing of orders over the next 2 weeks.▪ Flyer for Publix, Bi-Lo, Target and AmazonSmile has been posted on the PTA website. Reminder to share this information with others.▪ Coat Project. Collection for gently used fall and winter outdoor wear will begin soon. Flyer with details is ready to be posted.○ Membership - Alicia Delaney<ul style="list-style-type: none">▪ Membership is 100% for faculty and 97% for school.▪ Classes at 100% that get extra recess are: Ross, Tatarinchik, Cloninger, Marsh, Shirley, Cockerill, Drinkhahn, Gregory, Miller, Derrick, Muse, Reed, Basanda, Richardson and Schlarb○ Business Partners - Katherine Davis<ul style="list-style-type: none">▪ Continued work on Sponsorships for Monapalooza▪ Swamp Rabbit tickets will be sold this month. Need to determine price point (\$15 face value). Is on same night as

	<p>ACC Championship game which may affect attendance.</p> <ul style="list-style-type: none"> ○ Volunteers - Paige Winch <ul style="list-style-type: none"> ▪ Contacted Red Cross regarding disaster relief opportunities and waiting to hear back ▪ Thanksgiving Lunch Volunteer sign up is live. More volunteers are needed. ▪ Book Fair is going great. ▪ Grandparents Week sign up is live. Initial response was not great so Chair has also sent to general volunteer list. ▪ Will be meeting with Robin Sommese soon to discuss grade level projects and coordinators. ▪ Will be contacting Mistletoe Market Chairs next week ▪ All forms being used are being sent to Colleen for electronic use. <p>Friends of Monarch - Erica Wingate Receipts for FOM have been mailed. Worked with Shelly to finalize company match process on two. Consider doing one more push before year end for tax benefits? Will proceed with banner if all donations are in.</p>
Active Agenda	<ul style="list-style-type: none"> ● Chess Club Proposal - Sarmite Robinson ● Mrs. Robinson presented information on a possible Chess Club at Monarch. It was proposed that the club be held on Monday mornings beginning in Jan and be for students that already have a basic knowledge of chess. Mrs. Robinson provided details on the benefits of chess, research into the cost of the program and answered questions from the board. ● Principal's Report - Vaughan Overman <ul style="list-style-type: none"> ○ Anticipating 1200+ people for Thanksgiving lunch. Several staff testing is going on, reminder that the hallway need to remain quiet for testing. Fact Facts information went home to parents. Focus is on fluency with a goal members will be available to help serve as needed. 2nd grade of 100 facts in 3 minutes. Facts are developmentally appropriate and numbers are reduced for the lower grades. Traffic and parking during Running Club continues to be a problem. General discussion and proposal to park on outer ring starting at Mount Monarch. Colleen will contact Melanie McDaniel. No further update on guard rail - District is handling and the process will take some time. Recently recognized Staff Perfect Attendance for the first 9 weeks. ● President's Report - Colleen Barnes <ul style="list-style-type: none"> ○ Meet your Healthcare Neighbor coming up. GHS partnering with us again this year. Will have reading of Goodnight Greenville and a free copy will be provided for all K4/K5 students. Flu shots will be available for adults, Great Harvest, Davis Orthodontics and other "healthy" providers will be present. Book fair will also be open that evening. Continue to send in all files/documents used this year, both paper and digital. Directory is almost complete. Working with Shelly on taxes which are due by the 15th. ● Treasurer's Report - Shelly Strohmaier <ul style="list-style-type: none"> ○ Budget made available for review and provided a mini update on recent focus areas including: Boosterthon proceeds -currently at 96.75% collected and 10% certificates for teachers will be going out next week; Friends of Monarch; Original Artwork; Swamp Rabbits and Spirit Wear.

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Open Discussion	<ul style="list-style-type: none"> • Coat Closet - Need to work out the details on how the closet will work. Consider set hours and using lost and found items. Reach out to Mrs. Groome to determine families that have a need and find out how other schools run similar programs. • PTA membership at 97%. Discussion to target Grandparents week at check-in table and/or Healthcare Nights. Make sure information is included in packets for new families. • Friends of Monarch. Decided to do an end of year push attached to a Friday email - will target for the 13th. Will also post on Facebook. Will hold off on banner until after year end. • Swamp Rabbit spirit night. Ordering 200 tickets, should have good turnout from Chorus families due to Sing for Santa that same night. Decision made to charge \$13 for tickets with \$2 from each going directly to the music program. Kathryn will contact Ms. Bryan to find out where funds will go so that can be included on the flyer. Discussion regarding problem with tickets being sent home in backpacks and several lost each year. Determined that tickets will be available in the front office during set days/time. • Mistletoe Market. Is on track with many items already purchases and Chairs going through closet to inventory. Board members must be present to collect handle the money - a Sign Up Genius will go out soon for this and each Board member is asked to sign up for 2 shifts. • Both Paige and Colleen have reached out to various groups regarding how Monarch can assist with disaster relief. They will keep the Board updated on any responses. • Reminder to turn in all forms/documents being used in your positions. Colleen and Nancy will also be working on making sure we have job descriptions for all PTA positions. • Michelin IntIREnational Art Contest. Mrs. Kish is on board with participating. Need clarification on whether there is a "schools' division as we don't want to be going up against professional artists. Colleen will contact Michelin for further details. • Staff Hospitality Lunch. Discussion on art/music program during the luncheon. Decision made to keep lunch simple and not add extra work to Mrs. Kish and Ms. Bryan. Lunch may need to be moved from posted date of 12/15. • Polar Express. Need to order bells in advance. Room parents will be asked to get help for donation of ribbon and tying of bells. Mrs. Kish also requested help with decorating the cafeteria. • Playground covers. Kathryn presented information on 2 quotes for this project. Several questions regarding durability, timing etc were raised and Kathryn will follow up for more details. • Public Education Partners luncheon will be on 11/23. Contact Colleen if you would like to attend.
Announcements	Thank You for your time, commitment & support!!!
Next Meeting	Friday, December 4th @ 9:30am
Dates to Remember	<ul style="list-style-type: none"> • 11/9 & 11/10 - Iowa Testing (2nd Grade) • 11/9 - 11/13 - Book Fair • 11/9 - 11/13 - Grandparent's / Grandfriend's Week • 11/10 - Meet Your Healthcare Neighbor Night • 11/17 - CFA Spirit Night • 11/17 - 11/20 - 5th Grade - Washington DC • 11/19 - Holiday Lunch

	<ul style="list-style-type: none"> • 11/23 - 2nd Qtr Interim Progress Reports • 11/23 - PEP - Partner of the Year Luncheon • 11/25 - 11/27 - NO SCHOOL (Happy Thanksgiving) • 12/3 - Twisted Cup Spirit Night • 12/4 - 5th Grade Immigration Day • 12/4 - K4 ½ Day • 12/6 - BETA Club Induction • 12/7 - 12/11 - Toys for Tots Week • 12/7 -12/11 - Mistletoe Market • 12/10 - Skate Night for PE • 12/11 - 3rd Grade to Walnut Grove • 12/14 - PTA Meeting (Kindergarten Art & Music) • 12/15 - Hospitality Lunch for Teachers & Staff • 12/16 - Sky Zone Spirit Night • 12/17 - Polar Express Day • 12/18 - Class Parties • 12/21 - 1/1 - NO SCHOOL - Winter Break
Adjournment	Close Meeting