

Monarch Elementary PTA Board

Meeting Minutes

August 28, 2015 - 9:30am

Board Members: Alicia Delaney, Carol Beard, Colleen Barnes, Erica Wingate, Katherine Davis, Kerrie Kish, Lori Quarles, Nancy Shepard, Paige Winch, Rachel Kelly, Shelly Strohmaier, Susan Hodge, Vaughan Overman

<p>Call to Order</p>	<ul style="list-style-type: none"> • Members in Attendance/Absent Noted <ul style="list-style-type: none"> ○ Present Alicia Delaney, Carol Beard, Colleen Barnes, Erica Wingate, Katherine Davis, Kerrie Kish, Lori Quarles, Nancy Shepard, Paige Winch, Rachel Kelly, Shelly Strohmaier, Susan Hodge, Vaughan Overman ○ Absent None • Agenda Agreement <ul style="list-style-type: none"> ○ Colleen reviewed Consent Agenda procedures which will be continued to be use in all future meetings
<p>Consent Agenda</p>	<ul style="list-style-type: none"> • Approval of Previous Meeting Minutes • Committee Reports <ul style="list-style-type: none"> ○ Ways & Means - Rachel Kelly <ul style="list-style-type: none"> ▪ Everything we have collected (ink cartridge, etc.) has been sent in. The company is not taking any more cell phones and laptops. We have about \$35 to spend. Discussed whether to go ahead with this fundraiser. The board agreed to continue and a box will be placed in the PTA room. This year we are asking chairs if they have event where forms/payments are being processed then the chair is involved in processing the money. Rachel will communicate with committee chairs to coordinate with Rachel and Shelly to come in for counting. Last year the Nominating Committee notified chairs that this would be a new responsibility. For Boosterthon the chair will reserve computer lab and will work with Paige and send sign up genius. ○ Programs & Services - Lori Quarles <ul style="list-style-type: none"> ▪ Internet Safety Meeting is Sept 9. We need to send reminders for Publix, Target red card, etc.; ○ Membership - Alicia Delaney <ul style="list-style-type: none"> ▪ We have 59 faculty memberships and a total of 734 memberships and \$3670. We will get tenth day numbers on Monday. They are projected to be around 900; ○ Business Partners - Katherine Davis <ul style="list-style-type: none"> ▪ Dec 5 is the date for the Swamp Rabbit (formerly Road Warriors) events. Katherine will work with Erica to look at forming a list for business partners and sponsorships available. ○ Volunteers - Paige Winch <ul style="list-style-type: none"> ▪ We had a good turnout for volunteer orientations. We have a gardener this year. There were many good ideas and discussions. Paige is working on master spreadsheet for each event. Some people listed a phone # but no email. We will call to try to get an email. Robin is getting those interested in being a room parents identified. The room parent selection is Monday. The board discussed the

<p>Active Agenda</p>	<p>possibility of a better way for parents to sign up to volunteer online. Colleen is in the process of looking at an app to do that.</p> <ul style="list-style-type: none"> • Principal's Report - Vaughan Overman <ul style="list-style-type: none"> ○ The year is off to great start and school has opened smoothly. Administration opened up express lane and that has seemed to help drop off lines. There are still issues in afternoon particularly with left hand turns. Sandra Brown's husband passed away yesterday. Sandra is a first grade teacher. MAP testing now considered high stakes testing and we need to keep the computer lab quiet for testing. Therefore we will not start lunch relief right away at this point. Lunch relief will start Oct. 1. Rick Floyd is coming for internet safety meeting Sep. 9. Reflections will also be meeting that date in the evening. Mrs. Overman has brought the issue of guard rails to the district's attention. They have come out and measured and are working on getting guard rails. Monarch has grown almost 300 since opening. The district calendar changed and has been updated on the district site. Procurement just started on state testing and results may still impact the calendar. SIC meets the 1st Monday of each month. • President's Report - Colleen Barnes <ul style="list-style-type: none"> ○ Colleen presented quotes for shade cover. We need additional quotes for shade equipment and someone to help with getting quotes. Quotes were only provided, no drawings. The board agreed it would be nice to have drawings. The 20x20 quote is for the soccer field and the other quote is for the playground structure. The board discussed ground cover options. The school pays for mulch but it must be a specific safety grade. • Treasurer's Report - Shelly Strohmaier <ul style="list-style-type: none"> ○ 2015-2016 proposed budget was presented. A school supplies line item was added as we handle some of the items. Original works had a typo error and will be corrected. The workroom line item was increased because we have carryover budget. <ul style="list-style-type: none"> ▪ Feedback - Reflections would like to increase their budget for reflections. The board agreed to increase budget to \$500. The work room line items was changed to \$4000. The boards discussed increasing PTA conferences budget as state convention is in Charleston. The board agreed to increase to \$250. There was discussion regarding the father daughter dance and mother son event. In the past the mother son is more of event break even event so it was moved to Programs. The father daughter dance is a fundraiser. Discussed how to handle these two events. The board agreed to keep the father daughter dance under fundraisers but Rachel and the chair will work on extra costs and the possibility of bundling some of these costs in the ticket price. ○ Vote on Budget - Susan Hodge made a motion to accept the budget with the above changes discussed. Kathryn Davis second the motion. The motion passed unanimously ○ Income - Numbers for items in the back to school packs are similar where they were last year at this time. Processing these items went very smoothly this year and Shelly thanked the board for their help.
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Open Discussion	<ul style="list-style-type: none"> • Housekeeping - Colleen Barnes <ul style="list-style-type: none"> ○ Board member Memberships- The (voting) board must have paid their membership. Please review the website and if you see any changes that need to be made or potential updates let Colleen know. ○ Website updates - Please review for content/spelling/etc. ○ PTA Open House / Curriculum Night <ul style="list-style-type: none"> ▪ Membership / Spirit Wear - There will be a table for purchasing memberships and spirit wear. We are going through spirit wear inventory very and may need to restock for open house. Monday is covered but we need volunteers for Tuesday; Susan and Erica will help Tuesday. Shelly will send a schedule out ○ By-Laws - The PTA by-laws are expiring on 6/17/2016. The board will review the bylaws and they will be submitted at a later date. Any changes will be voted on at a general membership meeting. ○ Boosterthon Shirt Sizes - Colleen needs to get sizes for everyone on board. She will send a google doc out to board members to respond with their size • Questions / Comments - None
Announcements	Thank You for your time, commitment & support!!!
Next Meeting	Friday, October 2 nd @ 9:30am
Dates to Remember	<ul style="list-style-type: none"> • 8/31 - 10th Day of School - Student Count • 8/31 - Room Parent Final Selection • 9/7 - NO SCHOOL • 9/8 - CFA Spirit Night - 5pm to 8pm • 9/9 - School Pictures • 9/9 - Internet Safety Presentation @ 11:30am • 9/10 - Room Parent Meetings - 9am & 5:30pm • 9/14 - PTA Open House / Curriculum Night @ 5:30pm (K5 - 2nd) • 9/15 - PTA Open House / Curriculum Night @ 5:30pm (3rd - 5th) • 9/17 - 1st Qtr Interim Progress Reports • 9/23 - Bureau of Lectures - Rainforest Animals @ 8:15am • 9/23 - SEEDS Training @ 9:30am (Rm. 601) • 9/30 - BOOSTERTHON Pep Rally - 12:45pm (K5 - 2nd) / 1:30pm (3rd - 5th) • 10/1 - PTA Due Date for: district dues, state dues, approved budget, LUOR on file with SCPTA • 10/7 - Tailgate Lunch for Teachers & Staff • 10/9 - BOOSTERTHON - FUN RUN - Big World Recess!
Adjournment	Close Meeting